

Breast International Group (BIG) is a non-profit research organization that represents the largest global network of academic groups dedicated to breast research. 30+ clinical trials are run or under development under the BIG umbrella at any one time.

BIG is looking for a self-motivated team player to join the BIG Scientific Team:

### SCIENTIFIC/MEDICAL ADVISOR

**Function:** contributes to the scientific and medical aspects of the development, set-up, and conduct of clinical trials, research programs, and related activities, working closely with other BIG Headquarters (HQ) colleagues, BIG Group members, and various scientific partners.

#### Primary responsibilities:

##### Scientific activities

- Supports BIG scientific leadership, under the guidance of the Scientific Director, to develop and execute BIG's scientific mission and strategic goals
- Contributes to the collaborative conception of new patient-focused, interventional and non-interventional patient-oriented clinical trials, research programmes, and other BIG projects
- Leads scientific/medical discussions during trial-specific meetings
- Provides guidance/expertise related to scientific and medical matters, such as in developing translational research and addressing recommendations from ethics committees, health authorities, and IDMCs, as needed
- Plans, contributes to, and follows-up on scientific, project, and business meetings, including those of trial-specific committees
- Stays up to date with scientific and medical advances in the field of breast cancer and oncology
- Complies with ICH-GCP, SOPs, and ethical conduct guidelines

##### Writing activities

- Writes/reviews study protocols, informed consent forms, as well as other core study documents
- Develops abstracts, manuscripts, and presentations, in partnership with principal investigators and BIG leadership
- Contributes to the development of grant applications to secure funding from various foundations and governmental organisations

##### Collaborative activities

- Works closely with the Project Managers and the Research Operations team during the set-up and conduct of clinical trials and research programmes with various scientific partners, including BIG Group members, other academic networks, patient advocate groups, pharmaceutical/biotechnology/other technology companies, and various vendors, amongst others
- Supports the Research Operations team in the review of study documents such as meeting minutes, in meeting preparation, and various other study-related activities
- Reviews study-related budgets and contracts, charters, and agreements developed by the Finance, Research Operations, and Legal teams, as needed
- Works with the Communications and Philanthropy teams to develop scientifically accurate and relevant content and messaging to raise awareness and seek funds for breast cancer research, as needed
- Provides scientific/medical training and guidance to BIG HQ colleagues, as needed

##### External activities

- Contributes to the scientific/medical aspects of various BIG collaborations, such as the BIG Patient Partnership Initiative and BIG task forces and working groups, including providing status updates to the Scientific Director, and the BIG Chair and Executive Board members
- Represents BIG in its various scientific activities, including attending and speaking at workshops, conferences, and other events, as needed

**Qualifications and experience sought:**

- Advanced medical/biological/pharmaceutical sciences degree (MD, PhD, or PharmD) with at least 5 years of relevant post-degree experience
- Experience in oncology (experience in breast cancer preferred)
- Prior experience in oncology clinical research, particularly writing/reviewing study protocols, manuscripts, as well as grant applications
- Prior experience interacting with external experts desired (eg, collaborating with academic researchers, key opinion leaders, industry partners)
- Good knowledge of ICH-GCP and methodologies, regulations, and procedures related to large (phase 2/3) clinical trials
- Excellent verbal and written communication skills
- Well organized, strong attention to detail, and quality- and results-oriented
- Native or native-like written and spoken English (French, Dutch or other languages are a plus)
- A positive, enthusiastic, and energetic attitude, with a “can-do” approach
- Team player with the ability to work effectively in multicultural teams, as well as independently
- The desire to working in a fast-paced, non-profit academic research environment
- Ability to travel (approx. 3 times/year)

**What we offer:**

- The opportunity to contribute to innovative, practice-changing, patient-centred breast cancer research
- A stimulating and collaborative international environment
- Full-time employment and unlimited duration contract
- A competitive salary and benefits package:
  - Annual salary on 13.92 months
  - Possibility to telework and have flexible working hours
  - 30 days of holiday per year, plus one additional every 5 years of seniority
  - Employee group insurance (employer contribution 4% & employee contribution 2% on annual gross salary)
  - DKV Hospitalization insurance at employer charge only for the employee
  - Intervention public / private transport according to legislation
  - Luncheon vouchers - Face value EUR 8,00 - employee contribution: EUR 1,09 per working day
  - Eco vouchers - annual net value of 250 EUR/Year for full year full time from July to June
  - Mobile phone according to internal policy (Benefit in kind will apply if private use as per the legislation)

Send your cover letter and CV in English to [recruitment@BIGagainstbc.org](mailto:recruitment@BIGagainstbc.org).